

June MINUTES (Draft)

Washington Area Intergroup Association (WAIA) Board of Directors Meeting

Online meeting

June 9, 2020 @ 8:00 pm

Called to order 8:00pm; Adjourned 9:10pm

Announcements & Calls for Service to take back to your groups:

1. WAIA is requesting feedback from your groups about what we should focus on next year! Please email executivecommittee@aa-dc.org with suggestions. These will feed into our 2021 budget.
2. Please email help@aa-dc.org to update your meeting information as necessary. As groups report to us (help@aa-dc.org) that they are meeting in person -WAIA will remove the "temporarily closed" flag. There will be no automatic removal of a closure indicator. When a group does let us know they are returning to in-person - groups can send us up to a 25 word statement about what they are doing to stay safe - it will go in the "notes" section (where zoom phone and password info is now) to let folks know what to expect when they get there
3. Please keep making regular contributions to WAIA as well as the Washington Area General Assembly and General Services Office in New York.
4. The Accessibility Committee is looking for temporary sponsors fluent in ASL interpretation.
5. [AA-DC TECH CONNECT](#) is available to connect groups to tech savvy members who have offered their help. Click the link above or email tech@aa-dc.org to get connected!

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

- **Accessibility Committee:** Standing 7PM meeting the second Tuesday of the month, just before the WAIA Board meeting in an adjacent room. Now on Zoom, meeting details in the committee report below.
- **Technology Committee:** Standing meeting the 4th Sunday at 9:30 pm: Hangouts Meet: meet.google.com/moo-vvtu-sdm; Join by phone +1 240-903-4132 PIN: 414 591 395#
- **Public Service Announcement (PSA) Committee** will meet Saturday, June 20 at 5 pm to review results of the first two PSAs and decide next PSAs to run. Zoom Meeting ID: 817 3476 7007; Password: 433491, One tap mobile +13126266799,,81734767007# US (Chicago); +19292056099,,81734767007# US (New York) or dial +1 301 715 8592 US (Germantown) Meeting ID: 817 3476 7007

2020 Officers:

- **Chair:** Alex M.
- **Vice Chair:** Spahr H.
- **Treasurer:** Will R.
- **Secretary:** Suzanna D.

At Large Members:

- Andrea C
- Kerry O
- Liz L
- Sarah P
- Maggie

Agenda Overview:

1. Chair's Opening Remarks (5 mins)
2. Executive Committee Meeting Report (2 mins)
3. Approval/Changes to Previous Meeting's Minutes (2 mins)
4. Standing Reports (10 mins)
5. Old Business (10 mins)
6. New Business (2 mins)
7. Corporate Committee Reports (15 mins)
8. Service Committee Reports (10 mins)
9. Ad-hoc & Events Committees (5 mins)
10. Liaison Reports (5 mins)
11. Announcements (5 mins)

Agenda:

1. Chair's Opening Remarks [Alex.M@aa-dc.org] Chair@aa-dc.org

2. Executive Committee Meeting Report [Suzanna D. on behalf of executivecommittee@aa-dc.org]

3. Approval/Changes to Previous Meeting's Minutes

[Suzanna D. secretary@aa-dc.org] See past meeting minutes here: <https://aa-dc.org/board-minutes>

4. Standing Reports

Registrar's Report [Jeff M.]: 26 responses; 23 voting reps and 1 voting alternate and 2 guests.

Office Admin Report [Luella T. aa-dc@aa-dc.org; 202-966-9115; www.aa-dc.org]

May Calls – 211

28 for help. This includes people getting 12 th step calls and those oldtimers and newcomers who just need to talk for a short time

27 WAIA Business

9 Literature & Chip Orders (not filled since the office is not open)

138 Meeting Information: Some of the meeting info calls were asking for passwords

1 Public Information

9 Alanon (Third Party)

1 No Meeting at Location Calls:

0 walk-ins to the office

Clo'via and Luella are continuing to work from home and are answering calls from 10 AM – 7PM weekdays. Our crew of over 20 volunteers are answering phones from home 7-10 PM weekdays and 10AM -10 PM weekends.

We are still getting requests for new online and phone meetings as well as updates to existing meetings.

The July issue of the New Reporter will go out by the end of next week.

[insert update from executive committee] Orders

Night Watch Report [Jeanine J. & Turpy nightwatch@aa-dc.org; 202-966-9115; www.aa-dc.org]

Volunteers answer calls 7 days a week 10pm-10am

May Calls Recorded* – 48 calls
 33 Meeting times and passwords
 8 Caller wants to talk
 4 Hang up/non-responsive
 2 Literature Questions
 1 Non-AA
 1 Missed Volunteer Log-In

*Historically, data has not been collected for Nightwatch phone calls. We are exploring most efficient and least intrusive collection methodologies.

Treasurer Report [Will R. treasurer@aa-dc.org]:

Contributions continue from groups as well as individuals making direct contributions to WAIA. Interesting enough, contributions in comparison with last year are almost the same. The primary reason for the large negative balance is due to lack of sales of chips and literature. Please review the Financial Committee Report for June 9, 2020 for a more detailed and reassuring understanding of our current financial position.

Profit and Loss comparison-net income

May, 2019 \$ -257.90
 May, 2020 \$ -3,220.00

Balance Sheet Comparison-total liabilities and equity

May, 2019 \$188,130.64
 May, 2020 \$190,406.21

Finance Committee [Cassandra S. finance@aa-dc.org]: This month’s report includes analysis of the May 2020 Budget versus Actuals.

May 2020	Budget - May	Budget - YTD	Actual - May	Actual - YTD	YTD variance
Revenue	\$5,735.42	\$28,866.69	\$104.00	\$18,128.51	-\$10,738.18
Cost of Goods	-\$4,153.67	-\$20,768.35	\$0.00	-\$15,491.40	-\$5,276.95
Contributions	\$10,400.00	\$50,700.00	\$7,737.16	\$54,663.26	+\$3,963.26
Gala/Other	\$6,589.59	\$7,151.69	\$15.25	\$222.20	-\$6,929.49
Gross Income	\$18,571.34	\$65,950.03	\$7,856.41	\$57,522.57	-\$8,427.46
Expenses	-\$13,485.18	-\$72,162.56	-\$11,076.41	-\$39,886.10	-\$32,276.46
Net Income	\$5,086.16	-\$6,212.53	-\$3,220.00	-\$2,317.85	+\$3,894.68

- Gross Income is down by -\$8,427 but Expenses are down by -\$32,276.46
 - We have not spent on literature/chips or the gala nor had meaningful income related to those items as planned.
- Contributions are down from projections for May but overall up by \$3,963 for the year.
- Overall we are down by about -\$2,317 for the year but that is better than our budgeted projection of -\$6,212.

Update: Report back from the workshop on May 17 "The Virtual Toolkit: Maintaining the 7th Tradition". See finance page for meeting notes: <https://aa-dc.org/finance>.

5. Old Business

- **Public Service Announcement (project)** [psa@aa-dc.org; Kerry O kerry.o@aa-dc.org]: Two AA PSAs are currently running on Spotify and we can see that in the first few days, about 20 people visited the WAIA website as a result of the PSAs. The PSA subcommittee will meet Saturday, June 20 at 5 pm by Zoom to review more detailed results of the full two week run of PSAs and make decisions about the rest of the project. The budget is \$2,500 and following the two-week run, \$2,000 will be remaining. The login information for the Zoom meeting is listed above.
- **Reopening plans**
 - i. WAIA may organize a sharing session if reopening of any sort looks imminent.
 - ii. As groups report to us (help@aa-dc.org) that they are meeting in person -WAIA will remove the "temporarily closed" flag. There will be no automatic removal of a closure indicator. When a group does let us know they are returning to in-person - groups can send us up to a 25 word statement about what they are doing to stay safe - it will go in the "notes" section (where zoom phone and password info is now) to let folks know what to expect when they get there

Tabled

- **WAIA Service org inventory** (Alex M.)- At the November board meeting a motion passed to do a service org Inventory. Verbal update will be provided. Executive Committee is developing a plan and will follow up with the full board soon - input is requested on questions to be asked.

6. New Business

- **Oldtimers Meeting** (Rachel W. & Suzanna D. oldtimers@aa-dc.org): Update on plans for the meeting. currently scheduled for November 6

7. Corporate Committee Reports

Technology Committee [[Alex M. tech@aa-dc.org](mailto:tech@aa-dc.org), aa-dc.org/tech/]

- **HelpChat** is on the way! A chat box in the corner of the website will allow people to text-chat with a volunteer - signup, procedures and the interface are in progress - check back soon!
<https://aa-dc.org/helpchat>
- May 2020 Website Statistics: 111,720 pageviews down from 140,000. (Our 2019 average: ~50,000 per month) 68 direct page views from the Spotify PSA!
- **AA-DC TECH CONNECT** (connecting tech savvy members and groups who need some tech help - including providing zoom meeting host accounts - check it out!). Almost a dozen members have offered to help - zero groups have asked for it!
- Next Meeting Sunday June 28th 9:30 PM Google Calendar Link. Discussion always happening in tech-comm email list - join and help - email tech@aa-dc.org

Other Corporate Committees:

- **Office** [Tom G. office@aa-dc.org]
- **Rules (Bylaws)** [Karen O. rules@aa-dc.org]

8. Service Committee Reports

Accessibility: [Teresa R. Accessibility@aa-dc.org/aa-dc.org/accessibility]:

During the past month we researched the 7 meetings that had reported that they provided American Sign Language (ASL) interpreters to determine the status post Covid-19. Of the seven, only four had made the transition to zoom with interpreters. We provided the update information to the WAIA office. A positive note, the Facebook group for Deaf and Hard of Hearing (HOH) called Deaf Recovery, publishes information from around the world about AA meetings that provide interpretation services. This is a great service to the population needing this service. However, a person needs more than meetings to successfully recover, a person needs a sponsor with whom they can work the 12 steps and finding a sponsor on Zoom is especially difficult. In order to fill this gap, we have prepared a flier announcing that the Committee is seeking AA members who are skilled in ASL to become temporary sponsors. A flier is available from the committee and included in the Digital New Reporter.

The committee meets presently via Zoom at 7pm right before the Board Meeting

Accessibilities Committee Meeting: <https://zoom.us/j/370041437>; Meeting ID: 370 041 437; password 971222

One tap mobile: +16465588656,,370041437# US (New York). All are welcome!

Hospitals & Institutions Committee (H&I) [Sean C. hni@aa-dc.org; (240) 370-6165]:

- Psychiatric Institute of Washington is still actively seeking volunteers to bring in Zoom meetings. Contact H&I Committee for full info.
- Please let any institutions that you work with know that the following meeting caters specifically to institutions:
Foglifters (Open Speaker Meeting)
Time: Saturdays 7-8pm ET
Format: The meeting invites amazing speakers from across the world to lead us with their experience, strength and hope. They speak for almost the entire hour, no sharing by participants during the meeting. Some speakers stay after for a few minutes to chat with participants.

Join Zoom Meeting: <https://us04web.zoom.us/j/315097922>

Meeting ID: 315 097 922; Password: 12Step

One tap mobile +13126266799,,315097922# US (Chicago); +19292056099,,315097922# US (New York)

Other Service Committees:

- **Archives Committee Report** [Charles D. archives@aa-dc.org]
- **Night Watch** [Turpy B. Nightwatch@aa-dc.org]:
- **Outreach**: [Andrea C. Outreach@aa-dc.org]:
- **Cooperation with the Professional Community (CPC)**: [Leslie A. CPC@aa-dc.org]
- **Literature**: [Gavin P. Literature@aa-dc.org]:

9. Ad-hoc & Events Committees

- **WAIA Gala** [Liz L. gala@aa-dc.org]: June 6th, Disco nights theme
- **New reporter**: Tony F. Newreporter@aa-dc.org
- **Oldtimers**: Rachel W. & Suzanna D. oldtimers@aa-dc.org: scheduled for Friday, November 6th
- **Grapevine**: WAGSA Grapevine@area13aa.org: Committee is getting active-chance to get involved
- **Hospitality**: Andrea C Hospitality@aa-dc.org

10. Liaison Reports (WAGSA/District/NoVA/Hispanic)

Other Liaisons:

- **Washington Area General Service Assembly (WAGSA)** [Tracie T. waiailiaison@area13aa.org]

- **Comite Paso 12 de Maryland/Spanish-Speaking** [Domingo R.]
- **Virginia Intergroup Liaison** [Alan C.] :

11. Announcements