

January MINUTES (DRAFT)

Washington Area Intergroup Association (WAIA)

Board of Directors Meeting

The Church in Bethesda 5033 Wilson Lane Bethesda MD

January 14, 2020 @ 8:00 pm

Called to order 8:05; Adjourned 9:00pm

Announcements & Calls for Service to take back to your groups:

- Hospitals & Institutions:** [Sean C. hni@aa-dc.org; (240) 370-6165]
 - Prince George's County Division of Corrections** has approved AA Meetings into their facility, along with cooperation with Bridging The Gap! Our goal is to have 7 meetings weekly in their facility ASAP. A background application and Tuberculosis screening is required. Please contact us to start the screening process or if you have any questions.
 - Washington Hospital Center** seeks volunteers to facilitate the start of 2 AA meetings open to the General Public and their IOP Program. Likely a weekday and weekend (Sunday preferred) start time TBD. Also need meetings to take a meeting into the psych ward, requires TB screen.
 - Shady Grove Adventist Hospital**, need volunteers to help get two meetings started: Sundays at 11:30am; Wednesdays at 7pm. See contacts below.
- WAIA office always needs volunteers to answer the phones** - See below or contact Luella at aa-dc@aa-dc.org or 202-966-9115 for open times. 4530 Connecticut Ave NW #111, Washington, DC 20008
- Night Watch** - Need volunteers to answer the phones after the WAIA office closes, email Turpy B. Nightwatch@aa-dc.org
- 2020 Sponsorship Conference**-Need volunteers with a passion to help organize the 2nd Annual AA Sponsorship Conference Saturday, September 26, 2020. Contact Will R. Will.r@aa-dc.org. Meets monthly.
- Email any event announcements to events@aa-dc.org to get put up on WAIA website.

Announce Upcoming Committee Needs & Meetings (all AAs welcome):

Accessibility Committee: Meets just before monthly WAGSA meeting, usually the Monday before the WAIA

Technology Committee: 4th Sunday of the Month! January 26th 9pm +1 240-903-4132 PIN: 414 591 395#
meet.google.com/moo-vvtu-sdm; Simple project adding items to online inventory (little tech experience required - on your own time on your own computer training provided) (See tech comm report below for more service opportunities)

Archives Committee: Searching for a chair. Committee is active and previous chairs are willing to mentor.

Grapevine committee: Will start meeting the first Monday of every month starting on February 3rd at 7pm at the Panera in Bethesda.

Notice!! All future committee email (calls for reports, requests for help, public email) will be sent to your committee's "@AA-DC.ORG" group email address -NOT YOUR PERSONAL EMAIL ADDRESS- and you will be suggested to reply from your @AA-DC.ORG email account. This DOES NOT affect email sent to all WAIA

board members (Representatives) such as the monthly meeting minutes/agenda or other board-wide announcements - they will still be sent to all email addresses on file. If you have any issues with connecting to your [@AA-DC.ORG](mailto:AA-DC.ORG) email account tech committee is available to help - tech@aa-dc.org.

1. Chair's opening remarks [Alex.M@aa-dc.org] Chair@aa-dc.org

2. Executive Committee Meeting Report [Suzanna D. on behalf of executivecommittee@aa-dc.org]

Chair suggested Will R. as new Treasurer; Executive Committee approved
Need to update the WAIA bylaws treasurer responsibilities based on the findings of the fiscal review.

2020 Officers:

- **Chair:** Alex M. chair@aa-dc.org
- **Vice Chair:** Spahr H.
- **Treasurer:** Vacant
- **Secretary:** Suzanna D. secretary@aa-dc.org

At Large Members:

- Andrea C
- Kerry O
- Liz L
- Sarah P
- Maggie

3. Approval/Changes to Previous Meeting's Minutes [Suzanna D. secretary@aa-dc.org]
Approved. See past meeting minutes here: <https://aa-dc.org/board-minutes>

4. Standing Reports:

Registrar's Report [Jeff M. registrar@aa-dc.org]: 25 reps, 2 non voting alternates

Treasurer Report [Will R. treasurer@aa-dc.org]:

The WAIA Budget is beginning the new year, 2020, with a positive cash flow and no surprises. Please let me begin by introducing myself as WAIA's new treasurer. Hopefully with Luella's training and Alex's support I will be able to carry out the duties of this position. At the January WAIA board meeting members will get a Profit and Loss statement and a Balance Sheet comparing 2018 with 2019. As Luella and I went over the reports we agreed details listed below may be of interest. If you would like more information please email me at treasurer@aa-dc.org. Will R, January 9, 2020.

Profit/Loss comparison with 2018 and 2019. Overall the ending balance in 2018 was \$17,234.94 in comparison with 2019 which was \$5,226.46. Generally speaking, the differences can be explained as follows:

Increased costs

\$3,312 Where and When was printed twice in 2019

\$6,950 Audit was completed in 2019, no audit in 2018

\$ 333 Charges for credit card transactions due to increase in use

\$3,995 Wages increased for 2019

Increased income

\$7,349 Literature inventory and literature sales increased

This gives the broad explanation to changes between 2018 and 2019. There were other increases and decreases which I did not include as this is just an overview.
In summary,

The balance sheet shows that our “overall worth” is at \$193,943 as of the end of 2019. The year end balances in our checking account and money market accounts were \$54,738.16 and \$182,995.07 respectively. The profit/loss sheet shows that end of the year net income of \$5,226.

There are many ways of reporting, analyzing and comparing these numbers. This is my first attempt. Feedback for future reporting is welcome

Finance Committee [January,]

Office Admin Report [Luella T. aa-dc@aa-dc.org; 202-966-9115; www.aa-dc.org]

December Calls – 376

- 36 for help
- 97 WAIA Business
- 35 Literature & Chip Orders
- 188 Meeting Information
- 12 Public Information
- 2 Alanon (Third Party)

- 6 No Meeting at Location Calls. 2 were unidentified. 3)House of Hope – not on our list.4) Help Wanted – still going, 5) The Away group – Still going. 6) Safe Harbor - Virginia Group.

- 56 walk-ins to the office

Volunteers needed at the desk, 5 slots open: Tuesday 4-7 PM, Tuesday 7-10, Wednesday 7-10 PM, Thursday 7-10 PM, Friday 1-4 PM, Friday 4-7 PM.

The February issue of the New Reporter & digital.New.Reporter will go out by the of end of next week.

Gratitude Boxes - 2019/20 total to date is \$21,345.00. Through the same time last year the total was \$20,228.00 The overall total for last year was \$21,362.00 We will surpass that this year as more will trickle in through February.

5. Corporate Committee Report

Technology Committee [Alex M. tech@aa-dc.org] aa-dc.org/tech/

WAIA Tech Committee Meeting: 4th Sunday of the Month! January 26th 9pm +1 240-903-4132 PIN: 414 591 395#
meet.google.com/moo-vvtu-sdm

CALLS FOR TECHNOLOGY SERVICE!

Simple project adding items to online inventory (little tech experience required - on your own time on your own computer training provided)

People with PHP/Wordpress experience needed.

People without technical experience needed.

Any aa can help! Please announce at your groups lots of smaller/single projects are being defined and you can help!

Always looking for suggestions on how to use tech better!

Box 459 Article on National AA Technology Workshop and The Technology in AA Forum - check them out!

<https://naatw.org/> <https://tiaa-forum.org/>

Office [Kerry office@aa-dc.org]: In 2019 finished cleaning up 12 step list of volunteers who will meet people at a meeting. List is currently 100 people, password protected. Kerry is transitioning 12 step list to Dion, office volunteer.

- **Action item!** Office committee to work with office to ensure that desk volunteers are aware that there are a list of 100 people willing to meet people in 12 step calls. Will also work with Night Watch to use this list.
- **Action item!** Outreach committee to do outreach in PG county to get people to join list.

Rules (Bylaws) [Karen O. rules@aa-dc.org]: Following up on the December discussion about rotating the meeting chair, reported that currently the Chair can ask vice chair to chair meetings. Bylaws change would be necessary to allow other members of the executive committee to run through the agenda.

6. Service Committee Reports

Accessibility: [Teresa R. Accessibility@aa-dc.org]: Recently Athena C. joined the committee and will focus on the needs of the deaf/hard of hearing community. Athena is a certified American Sign Language (ASL) interpreter. Athena has made herself available to assist and newcomer from the deaf community who contacts WAIA for assistance. I have furnished her contact information to the WAIA office for such use. Athena will also assist the Committee in identifying the geographic area where the deaf community would most like to have an ASL interpreter provided with the funds in this years committee budget. More on that to follow.

The Committee is requesting \$300 in funds from the Washington Area General Service Assembly (WAGSA) for a workshop on reaching out the hand of AA to the deaf /hard of hearing community in order to raise awareness of this issue.

The Committee continues to seek new committee members who are drawn to work on these issues. The committee meets at prior to either the WAIA or WAGSA meetings on the second week of the month. In February, we will meet here at the Church in Bethesda, 5033 Wilson Lane, Bethesda MD February 11th at 7 pm while the WAIA executive team meets nextdoor.

Hospitals & Institutions Committee (H&I) [Sean C. hni@aa-dc.org; (240) 370-6165]:

- **Prince George's County Division of Corrections (PGCDOC)**
13400 Dille Drive, Upper Marlboro, MD 20772 We are excited to announce that PGCDOC has approved AA Meetings into their facility, along with cooperation with Bridging The Gap! Our goal is to have 7 meetings weekly in their facility ASAP. A background application and Tuberculosis screening is required. Please contact us to start the screening process or if you have any questions.
- **Washington Hospital Center:** 110 Irving St NW, Washington, DC 20010 seeks volunteers to facilitate the start of 2 AA meetings open to the General Public and their IOP Program. The Hospital has requested a weekday and weekend (Sunday preferred) with start time TBD.
- **Shady Grove Adventist Hospital:** 9901 Medical Center Dr, Rockville, MD 20850 has tentatively approved 2 AA meetings that are open to the General Public! They are tentatively scheduled for Sundays at 11:30am and Wednesday evenings at 7pm. Please contact Michael W. at Wesch1969@gmail.com for Sundays and Irene B. at gridirongrades@gmail.com for Wednesdays if you are interested in a service commitment at these meetings. Start date TBD. Located in Chapel next to the Cafeteria or the Conference Room where the NA Fellowship currently meets on Saturday nights at 7:30 pm.

Outreach: [Andrea C. Outreach@aa-dc.org]: pizza party with board meeting save the date March 10th. Revitalizing the committee with membership from the Executive Committee. Email Andrea if you want to join the first call.

Archives Committee Report [Need Chair! archives@aa-dc.org]: No update

Cooperation with the Professional Community (CPC): [Leslie A. CPC@aa-dc.org]: No update

Literature: [Gavin P. Literature@aa-dc.org]: No update.

Night watch: Turpy B. Nightwatch@aa-dc.org : When WAIA office closes Night Watch takes calls. Working with office committee to schedule a training to use the 12 step list.

Ad-hoc Events Committees

2020 AA Sponsorship Conference [Will R. Will.r@aa-dc.org or 301-455-1256]:

2nd Annual AA Sponsorship Conference 2020 will be held all day on Saturday, September 26, 2020. Please take the call for service fliers back to your home group. Please encourage people with a passion for sponsorship to join our planning committee.

WAIA Gala [Liz L. gala@aa-dc.org]: Gala save the date June 6th 2020! Passed out save the dates to share with groups.

Grapevine: WAGSA Grapevine@area13aa.org: Committee that is available to sell books and Grapevines at events, starting meeting the first Monday of every month starting on February 3rd at 7pm at the Panera in Bethesda. CDs are \$5 only (normally \$10.50)

No updates:

Service Workshop: Katherine R. serviceworkshop@aa-dc.org

Oldtimers: Rachel W. & Suzanna D. oldtimers@aa-dc.org:

New reporter: Tony F. Newreporter@aa-dc.org

Hospitality: Andrea C Hospitality@aa-dc.or

7. Old Business

Audit/Review report. - Accounting firm has been paid and final paperwork will be exchanged this week - final Review Report from Accountant will be available at the February 2020 Meeting. (FYI Ex comm has reviewed Bottom line: No major problems found but suggestions received.)

WAIA Service org inventory - At the November board meeting a motion passed to do a service org Inventory. Executive Committee is developing a plan and will follow up with the full board soon..

8. New Business

Bridging the Gap: [Sean C for Andrea O.] "Area 13's Bridging the Gap Committee will meet and discuss how we can bring the Bridging the Gap/Temporary Contact program to newcomers who are in a hospital or institution. If you are interested in this type of service or have any ideas about supporting BTG and the newcomer you are welcome to join! We meet every 3rd Wednesday of the month."

Date: 01/15/2020 @ 7:30pm, Silver Spring Library - 900 Wayne Avenue, Silver Spring, MD - Room 4-07

Contact: Andrea O. - bridgingthegap@area13aa.org

9. Liaison Reports (WAGSA/District/NoVA/Hispanic)

Washington Area General Service Assembly (WAGSA) [Tracie T. waiailiaison@area13aa.org]: Meeting last night. Winter assembly at Holy Cross in Silver Spring Feb 8th from 9-3pm to move budget.

Comite Paso 12 de Maryland/Spanish-Speaking [Domingo R.]: Not present

Virginia Intergroup Liaison [Alan C.]:

On Saturday 3/21/2020 the Northern Virginia Intergroup office will hold an open house at from 11:00 am to 2:00 pm at 10400 Eaton Place, Fairfax, VA 22030. The office is located close to the I-66 exit to Virginia Route 123. For directions: http://nvintergroup.org/wordpress/?page_id=69