



LAUREL RECOVERY  
STEERING COMMITTEE MEETING

July 21, 2018

Attendees: John R., Nettie T, Jeanne O., Tony C., Margaret M., Elaine P., David M., Jim S., Deanna C., Lynnell M., Sharron O., Nancy A.

Meeting was called to order at 10:00 a.m. with the Serenity Prayer.

**Actions items:**

- **John R will contact Susan from the Rock Bottom Group to ask about the funds they promised Laurel Recovery.**
- **Lynnell will ask the landlord if he would agree to an electronic transfer method of paying the rent.**
- **Lynnell will transfer \$1,200 from checking to savings to repay the savings account that money.**
- **Nancy will write a letter to Post Office to give Lynnell authority for the post office box.**
- **Jeanne O will make a flyer for the September picnic.**

**Chairs Report - John R. -**

Nancy completed the Accessibility survey by WAIA.

Rebecca will not be the H&I chair. Kerry was interested but was not present at the meeting. Elaine P. Volunteered and was voted as H&I chair.

The distribution lists were created.

The Language of the Heart Woman's conference was put on the website.

The June minutes were approved as written.

**Vice Chair's Report — Nothing to report**

**Treasurer's Report** - There has been an issue paying the rent. The post office has been returning our disbursements. The landlord said he'd pick up the rent and we will tack it to the bulletin board for him. A motion was made to check to see if the landlord would agree to electronic transfer or some other electronic method of receiving the rent. Motion passed. Lynnell will handle it.

Sometime in the past, LR borrowed \$1,200 from savings because it was needed to pay bills. In a previous meeting the group approved returning that money to the savings account. Now that the checking account has enough money to handle bills, the \$1,200 will be returned to savings.

The Rock Bottom group has not paid Laurel Recovery for their share of the dance. John will contact Susan from Rock Bottom to ask about it.



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Sharron suggested that all documents be updated to ensure the names are current on those documents. It was revealed the liability insurance, electricity, Verizon and the lease is in the name of Laurel Recovery.

Nancy and Lynnell will get together to write a letter to the Post Office to make Lynnell the authority for the post office box.

The treasurer's accounting was sent via email and is made a part of these minutes. The report was approved.

**GSR Report - No meeting - No report**

**WAIA Report - Margaret**

- WAIA needs volunteers for at the desk.
- New where and whens are coming out soon.
- End of report.

**H&I Report - Elaine P.** Elaine P. Was voted in as H&I Chair.

**Supplies - Sharron O.**

Supplies are stocked. The question was raised who bought filters for the AC unit. Sharon will get the size and will purchase the filters for the unit. John will change them.

**Chips & Literature - Clark H.** The chips and literature are all stocked. Need to purchase more big books and Clark will purchase a case. Elaine did a quick accounting about how many sold and how many given free. There were 20 big books distributed since last February.

**Secretary Coordinator - Deanna.** Nothing to report. Deanna announced she has heard compliments about our website that it is excellent and has lots of good resources.

**Website - John R.**

All is well with the website. The new URL is <https://Laurelrecovery.org>

**12-Step Chair - Brien B. Not present** - Brien has not heard from WAIA. He is prepared to go forward if he hears from them.

**Secretary Business**

The noon Saturday meeting needs a chair. Mary R. Has volunteered.

**Old Business**

- We will start announcing the picnic at meetings in August. Jeanne O was asked to produce a flyer for the picnic.



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**New Business**

The question was raised about what should be done when a meeting doesn't have enough supplies to make coffee. Three times recently the 9am Sunday meeting didn't have coffee or sugar available for the meeting and none of the designated combination holders were available. It was decided that John or Sharron would make sure there is an extra can of coffee and extra supplies in the black cabinet before meetings.

Lynnell suggested that chain of command should be called when there are issues about Laurel Recovery. The chain of command is listed on the black board of names and numbers.

David M handles the building and anything that might need repair as well as negotiating with the landlord.

Jim S asked if someone who attends the 9am Sunday morning meeting could have the combination to the closet so supplies can be accessed when there is none for the meeting. He suggested someone who is on the Steering Committee or someone who has been involved with Laurel Recovery for a long time, like John K have the combo. John R emphatically said "no" and there was no further discussion.

The meeting was adjourned

NEXT MEETING WILL BE August 18, 2018.