

LRG Steering Committee Meeting Minutes, Saturday, February 17, 2018

By Jeanne O

Time	What/ Topic	Activity	F-U due
		In attendance from sign-in sheet: Jeanne O, John R, Margaret M, Tony C, Deanna C, Elaine P, Jeff R, Jim S. Jerry D, John K, Sharron O, Nettie T, Kenny R, David M, Lynnell M	
10:00 AM		David open meeting with Serenity Prayer	
	Elections	ELECTIONS conducted by DAVID. All positions passed unanimously, All but * in attendance, elected unanimously by attendees Chairman: John R; Vice Chair: Jim S (Alternate Nettie T) Secretary: *Nancy A; Alternate Jeanne O Treasurer: Lynnell M; Alternate, John K GSR: *Ben WAIA: Margaret H&I: *Rebecca Literature: *Clark Supplies: Sharron Chips:*Clark Secretary Coordinator: Deanna Webmaster: John R 12 <sup>th</sup> Step Coordinator: *Brien B	
	MINUTES prev	MINUTES from December meeting APPROVED by attendees (January meeting had been cancelled)	
	REPORTS	REPORTS <u>Chair</u> /David – None <u>Vice Chair</u> /Jerry – None <u>GSR</u> – N/A <u>WAIA</u> – Margaret has 2 months of reports, verbalized highlights, all reports available on websites WAIA and LRG.	
	Reports	<u>Treasurer</u> /Lynnell. November, December reports emailed. Elaborated on January and 2017 reports. Bank fees from PNC for 2017 were about \$1000. 2017 deposits were up, expenses down about \$4000. Query about whether to <b>replenish \$1200 taken from savings</b> Aug, Sep and Oct bills making mention chips/lit. Lease is to May 2019: <b>Motion made, seconded and carried.</b> Treasurer presented and explained charts: inflow/Outflow; Monthly Supplies. Individuals with combination to main storage of supplies: Chair, Supplies, Chips/Lit, Earl. More \$ from 2017 due to increased contributions, tightened spending.	

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		<p><b>Proposed 2018 budget</b> okayed by committee with notes that would be finalized after planning 2018 LRG 45 year celebration (anniversary date March 17, 2018). Other notes that chips/literature \$ combined, had increased phone \$.</p> <p><u>Discussion</u>  Re: functionality of 301-490-8136; purchase of new phone to new business.  Re: 2018 dance or picnic. <b>Motion made, seconded and passed</b> okay budget, PLUS for 2018 there would be more discussion on possible 3 events and may be incorporated into 2018 budget. (anniversary celebration, dance and picnic.) <b>Motion made, seconded and passed that Treasurer reports/spread approved.</b></p>	
	Reports	<p>Reports continued:  H&amp;I – N/A  <u>Supplies</u> /Sharron – reported on purchases. Sam’s Club membership expired February, Lynnell will renew. Group decided to continue to stock stirrers.  <u>Chips &amp; Literature</u> – N/A (Clark had to leave early)  <u>Secretary Coordinator/Jeanne</u> - Reported on status of keys issued. <b>Motion made to issue key to 43-year member</b> currently in non-service status. <b>Seconded, discussion, passed</b> with one no, 3 abstentions.  <u>Webmaster/John</u> – has sent report. 800 checked meeting schedule in January 2018. <b>Motion made we no longer stock paper meeting schedule but not passed.</b> Sharron will pick up Washington Where and When after new one (Spring 2018?) published. Elaine reports that LRG has newcomer packets in stock. Discussion re: provide LRG chips for out-of-town AA attendees. Nothing proposed or changed.  <u>12<sup>th</sup> Step Coordinator</u> – N/A</p>	
	<b>New Business</b>	<p><b>NEW BUSINESS</b>  <u>Housekeeping</u>  [1] Kenny and Spenser to shampoo carpets.  [2] David to bring dust buster out of locked closet and make accessible.  [3] Secretaries will be reminded to come early to clean.  [4] Next month an organized spring cleaning will be <b>added to the agenda for planning.</b></p> <p><u>P.O. Box</u>  Lynnell M wants control of PO box as communications made to previous contact. Requires official LRG letter designating Lynnell as appropriate person.  [5] Lynnell to contact Nancy</p>	[1] <input type="checkbox"/> Kenny/Spenser [2] <input checked="" type="checkbox"/> David [3] <input type="checkbox"/> Deanna [4] <input type="checkbox"/> Nancy [5] <input type="checkbox"/> Lynnell [6] <input type="checkbox"/> Nancy A. [7] <input type="checkbox"/> John R [8] <input type="checkbox"/> David M [9] <input type="checkbox"/> Brien B [10] <input type="checkbox"/> John K [11] <input type="checkbox"/> John R [12] <input checked="" type="checkbox"/> Jeanne [13] <input type="checkbox"/> Deanna

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		<p>[6] Nancy will compose and prepare letter dated today and signed by chairperson.</p> <p><u>LRG Telephone</u></p> <p>[8] David to buy new used phone for 301-490-8136.  <b>Motion made, seconded, and passed that</b>  <b>[9] Brien B to monitor phone for messages.</b></p> <p><u>ANNIVERSARY CELEBRATION</u></p> <p><b>Motion made, seconded and passed that John K</b> will chair the event committee. [10] He will create a plan and present to the Steering Committee. John R made <b>motion that LRG partner with Rock Bottom Group on Dance/Anniversary Celebration. Motion seconded and passed.</b></p> <p>[11] John R will represent RBG and meet with John K of LRG to discuss partnering.</p> <p><u>Steering Committee Meeting cancellation notification</u>  Sharron request improvement in meeting cancellation notification, as some people showed for cancelled January meeting.</p> <p>[12] Add to secretary Steering Committee announcements sheet for people to check website prior to meeting to confirm not cancelled;  [13] Secretary Coord notify secretaries via text, etc. as can;  [14] Webmaster post change to website.</p>	<p>[14] <input checked="" type="checkbox"/> John R</p>
		<p>Jerry D thanked exiting chair, David M, for service.</p>	
11:20		<p>Meeting end with prayer.</p>	